**IMBERPARK LTD - EMPLOYMENT APPLICATION FORM**

**Application for employment as: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***or***

**For future vacancies (if you are submitting your CV and application form for vacancies which may arise in the future) please answer the following questions:**

**1. Which department are you interested working in:** *(Please tick all that apply)*

**Kennels / Cattery** □ **Shop** □ **Office** □

**2. Are you looking for:** *(Please tick all that apply)*

**Full Time □ Part-Time □ Weekend work □**

**3. What days are you available to work:** *(Please tick all that apply)*

**Monday □ Tuesday □ Wednesday □ Thursday □**

**Friday □ Saturday □ Sunday □**

**Section 1: Personal Details**

|  |  |
| --- | --- |
| **Name** |  |
| **Address** |  |
| **Contact Telephone****Number** |  |
| **Contact Mobile** **Number** |  |
| **Email Address** |  |
| **Date Of Birth***(optional \*)* |  |

***\* Providing your date of birth is optional unless you are not yet aged 16 years in which case it is compulsory as there are various legal restrictions which we must have regard to affecting matters such as working hours.***

**Section 2: Information in support of your application**

**Education and Training**

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**Please include any skills and experience you have acquired that can support this application whether within the working environment or outside**

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**Have you ever been convicted of a criminal offence? Yes □ No □**

*(Declaration subject to the Rehabilitation of Offenders Act 1974)*

**Do you have any disabilities that might affect your application? Yes □ No □**

**Please tell us if:**

**a. There are any reasonable adjustments we can make to assist you in your application**

**b. There are any reasonable adjustments we can make to the job itself to help you carry it out**

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**When can you start work for us?**

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**Do you have any holidays booked?**

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**References**

*Please give details of your previous work experience starting with most recent job: Please note no approach will be made to your present or previous employers before an offer of employment is made (which will be subject to satisfactory references).*

|  |  |
| --- | --- |
| **Name of Employer** |  |
| **Address:** |  |
| **Telephone No:** |  |
| **Dates of Employment** | **From: To:** |
| **Position Held** |  |
| **Reason For Leaving** |  |

|  |  |
| --- | --- |
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|  |  |
| --- | --- |
| **Name of Employer** |  |
| **Address:** |  |
| **Telephone No:** |  |
| **Dates of Employment** | **From: To:** |
| **Position Held** |  |
| **Reason For Leaving** |  |

**I confirm that to the best of my knowledge the above information is correct**

**Signature………………………………………………. Date………………………….....**

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**Office Use Only**

**Application Form received (date): ……………………………………………………….**

**Interview Date: ………………………………………………………………………………**

**Notes:**

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